

Business Execution Status of Corporate Governance Officer

On January 30, 2024, Board of Directors of the Company appointed TSAI, SHAO-FEN from Manager of Financial Department to be the corporate governance supervisor, who has been equipped with the work experiences of engaging in finance, stock affairs, meetings, and other management work of publicly owned corporation for over three years.

Following are the main job descriptions:

- Handle matters related to Board of Directors Meeting and Shareholders' Meeting pursuant to law
- Prepare meeting minutes for Board of Directors Meeting and Shareholders' Meeting
- Assist directors in assumptions of duty, and continuous training records
- Provide directors with necessary information for business execution
- Assist directors and supervisors in legal compliance
- Implement Board of Directors performance evaluation

Followings are the 2024 business execution situations:

- Handle Board of Directors Meetings 6 times pursuant to law, notifying the meetings and preparing related materials 7 days in advance, and complete the meeting minutes for the Board of Directors Meeting within 20 days after the meeting.
- Handle General Shareholders' Meeting pursuant to law, and prepare the notice of meetings, meeting manuals, annual reports, and meeting minutes within the statutory timeframe.
- Provide directors with the necessary materials for execution, and assist directors in arranging 6 hours of advanced studies every year.
- Carry out performance evaluation of the Board of Directors and individual directors every year. The 2024 performance evaluation has been handed to Board of Directors on March 11, 2025.

2024 Corporate Governance Executive Training

Date	Organizer	Course Name	Hours
2024/3/26	Securities and Futures	Board Members and Supervisors (Including Independent) and Corporate Governance Practices Training Course	12
2024/3/27	Institute , SFI		
2024/5/7	Taiwan Corporate Governance Association	The Strategic Thinking about Reorganization of Group Companies.	3
2024/11/4	Taiwan Corporate Governance Association	The Director's and Supervisor's Responsibility and Liability in an M&A Deal	3